

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

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|---|------------------------------------|
| DATE SUBMITTED: 08/24/23 | PREPARED BY: Lori Schmidt |
| Meeting Date Requested: 09/06/23 | PRESENTED BY: Keilen Harmon |
| ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed: | |
| SUBJECT: Authorizing Franklin County Corrections to lease Konica-Minolta Bizhub C550i and Bizhub C450i copiers for Booking and Administration supplied by Abadan utilizing Konica-Minolta NASPO contract #140597. | |
| FISCAL IMPACT: \$4,479.60 annually for an increase of \$184.32 per year. | |
| BACKGROUND: The leases for copiers in Booking and Administration from Abadan will expire in November 2023. The previous leases combined were \$4,295.28 per year. The new leases will be \$245.02 for the Bizhub C550i and \$128.28 for the Bizhub 450i per month for 60 months including tax for a combined total of \$4,479.60 per year. | |
| RECOMMENDATION: Recommend the Franklin County Board of Commissioners authorize the Franklin County Corrections enter into a lease for a Konica Minolta Bizhub C550i and a Konica Minolta Bizhub C450i from Abadan and for the Chairman to sign the Purchase Order on behalf of the Board. | |
| COORDINATION: Keilen Harmon Lori Schmidt Sherry Armijo, Abadan | |
| ATTACHMENTS: (Documents you are submitting to the Board) 1. Resolution 2. Purchase Orders | |
| HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) 1. Originals to Abadan 2. Copy to Corrections 3. Copy to Information Services | |

I certify the above information is accurate and complete.



Keilen Harmon, Commander

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COUNTY COMMISSIONER, FRANKLIN COUNTY, WASHINGTON

RE: AUTHORIZING FRANKLIN COUNTY CORRECTIONS TO LEASE TWO KONICA MINOLTA COPIERS FROM ABADAN

WHEREAS, Franklin County Corrections is requesting authorization to lease new copiers in Booking and Administration as the current copiers contracts are expiring in November 2023; and

WHEREAS, Abadan submitted Purchase/Lease Orders, NASPO Contract # 140597 to Franklin County Corrections to lease one Bizhub C550i Konica Minolta and one Bizhub 450i copier for 60 months; and

WHEREAS, said lease will be paid utilizing funds from the Sheriff's Detention/Corrections 001-000-540, line item 523.20.45.0000 (Operations Rentals & Leases) at a rate of \$245.02 per month for the Bizhub C550i and \$128.28 per month for the Bizhub 450i; and

WHEREAS, pursuant to R.C.W. 36.01.010 and R.C.W 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the County and have the care of County property and management of County funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to enter into this arrangement as being in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves the purchase orders for Franklin County Corrections to lease from Abadan the Konica Minolta Bizhub C550i and Bizhub 450i.

APPROVED this 6th day of September 2023.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Commissioner

Attest:

Commissioner

Clerk to the Board

Commissioner

Originals: Auditor
Abadan

cc: Sheriff's Department
Corrections

Franklin County
1016 N 4th Ave
Pasco, WA 99301
509-546-3509
is-accounting@franklincountywa.us

PURCHASE ORDER

Ordered From:
KMBS c/o Abadan
220 22nd Ave E Suite 106
Alexandria MN 56308

Ship To:
Franklin County Corrections Administration
1016 N 4th
Pasco WA 99301

| P.O. DATE | REQUISITIONER | PO # | F.O.B. POINT | TERMS |
|-----------|---------------|------|--------------|-------|
| 8/2023 | | | | DUR |

| QTY | ITEM # | DESCRIPTION | UNIT PRICE | TOTAL |
|-----|---------|---------------------------------|-------------|-------------|
| 1 | AA7R017 | Bizhub C550i (60 mo Lease) | \$225.00 mo | \$225.00 mo |
| 1 | AAV5019 | PC-416 2,500 Sheet Paper Drawer | | |
| 1 | AAR4WY3 | FS-539 Finisher | | |
| 1 | A87JWY2 | Relay Unit | | |
| 1 | AC28W11 | PK-524 Punch Kit | | |
| 1 | A0W4WY3 | WK-503 Worktable | | |

| | | |
|---|---------------------|-----------------|
| Service Contract .0072 B/W CPC to include all Parts, Labor, Toner, and Staples | Subtotal | \$225.00 |
| Service Contract billed monthly on actual usage by Abadan 79 Aaron Dr Richland WA 99352 | Tax | 20.02 |
| | Shipping & Handling | Inc |
| NASPO Value Point Contract #140597 WA State # 06619 PE04182211R062723 | | |
| | TOTAL | \$245.02 |

- Please send one copy of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:
Franklin County
Corrections Administration
1016 N 4th
Pasco, WA 99301
509-545-3549
Ischmidt@franklincountywa.gov

Authorized by

Date

Franklin County
1016 N 4th Ave
Pasco, WA 99301
509-546-3509
is-accounting@franklincountywa.us

PURCHASE ORDER

Ordered From:
KMBS c/o Abadan
220 22nd Ave E Suite 106
Alexandrea MN 56308

Ship To:
Franklin County Corrections Booking
1016 N 4th
Pasco WA 99301

| P.O. DATE | REQUISITIONER | PO # | F.O.B. POINT | TERMS |
|-----------|---------------|------|--------------|-------|
| 8/2023 | | | | DUR |

| QTY | ITEM # | DESCRIPTION | UNIT PRICE | TOTAL |
|---|---------|---------------------------------|---------------------|-----------------|
| 1 | AC76017 | Bizhub 450i (60 mo Lease) | \$117.80 mo | \$117.80 mo |
| 1 | AAV5019 | PC-416 2,500 Sheet Paper Drawer | | |
| 1 | A2YUWY3 | FS-533 Inner Finisher | | |
| Service Contract .0072 B/W CPC to include all Parts, Labor, Toner, and Staples | | | Subtotal | \$117.80 |
| Service Contract billed monthly on actual usage by Abadan 79 Aaron Dr Richland WA 99352 | | | Tax | 10.48 |
| NASPO Value Point Contract #140597 WA State # 06619 PE04182211R062723 | | | Shipping & Handling | Inc |
| | | | TOTAL | \$128.28 |

1. Please send one copy of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
Franklin County
Corrections Booking
1016 N 4th
Pasco, WA 99301
509-545-3549
lschmidt@franklincountywa.gov

Authorized by

Date